



Parent Student Handbook

2020-21

Educational Philosophy

Mission Statement

Because society is fast-moving, ever changing, and ethically demanding, the Christian school is constantly evaluating to get rid of nonessentials while tenaciously maintaining the anchor points.

We must always ask ourselves the question, "What is the task of the Christian school?"

The stated purpose of Lansing Christian School is *to train children, in cooperation with parents, in such a way that they, in the building of His Kingdom, can perform duties in this world to the glory of God, for their own well-being, and for the welfare of others.*

Christian education serves as an extension of the Christian home. Our teachers stand in the place of parents during the school day and are charged with the responsibility of working cooperatively with parents to guide each child toward academic, social, and emotional growth and spiritual maturity.

"In education we seek to acknowledge the Lord by promoting schools and teaching in which the light of His Word shines in all learning, where students, of whatever ability, are treated as persons who bear God's image and have a place in His plan" (Article 50 of the Christian Reformed Church Contemporary Testimony – 'Our World Belongs to God').

Legal Policies

Non-discrimination Policy

Lansing Christian School exists to provide Christian education to children of families who are in regular attendance at an evangelical Christian church. The school enrolls students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. As a religious educational institution, Lansing Christian School is permitted and reserves the right to prefer students or prospective students on the basis of religion.

Contact the president of the school board or principal of the school to report discrimination concerns.

Employee and Student Dignity Policy

Lansing Christian School intends to provide its employees and students an environment that is free of offensive kinds of behavior. Conduct, whether intentional or unintentional, (including, but not limited to: verbal and physical abuse, as well as cyber or any other electronic media) that subjects another person to unwanted attention, comments or actions because of race, national origin, age, sex, physical characteristics or disability, or robs another person of dignity is not permitted.

Lansing Christian School does not condone or allow harassment, bullying, or threats to the safety of others, whether engaged in by employees, supervisors, students, or other persons who may be present in our facilities. Any person who is determined to have violated this policy will be subject to corrective action and/or discipline, which may include expulsion from the school and/or notification of the Lansing Police Department. A copy of the complete Employee and Student Dignity Policy is available in the school office.

Social Media Account Investigation Policies

The school may not request or require a student to provide a password or other related account information in order to gain access to the student's personal account or profile on a social networking website.

The school may conduct an investigation or require a student to cooperate in an investigation if there is sufficient evidence to suggest that the student's social network account violates the school's disciplinary policy.

The school may require the student to share content in the course of such an investigation.

Tobacco, Alcohol, Illegal Drugs, and Weapons Policy

The possession, distribution, or use of tobacco, alcohol, any illegal or illicit drug, or any kind of weapon that could injure another person is forbidden at Lansing Christian.

Parents will be notified if their child has violated this policy and any violation of this rule will lead to discipline, which may include suspension or expulsion from school and/or notification of the Lansing Police Department.

The principal shall immediately notify the Lansing Police Department of firearm incidents on school grounds. If a student is in possession of a firearm, then the principal shall also immediately notify the student's parent or guardian. The principal will also notify the Illinois State Police through the School Incident Reporting System (SIRS) in IWAS.

The principal shall immediately notify the Lansing Police Department of verified incidents involving drugs occurring on school grounds. The principal will also notify the Illinois State Police through the School Incident Reporting System (SIRS) in IWAS.

School grounds are defined as the real property comprising any school, any conveyance owned, leased, or contracted by a school to transport students to or from school or a school related activity, or on a public way within 1,000 feet of a school.

Search and Seizure Policies

Lansing Christian School retains the right to and will search for and seize tobacco, drugs, weapons, and other contraband when there is reasonable suspicion that such contraband is in the possession of a student. Such possession is in violation of the laws enacted by local, state and federal government.

The possession/use of tobacco, alcohol, any illegal drugs, or any kind of weapon that could injure another person is forbidden at Lansing Christian School. Students who possess such contraband will be subject to discipline which may include expulsion from school.

Desks/lockers are school property and the school expressly retains the right to search them at any time. Lansing Christian School will cooperate fully with police and other government authorities in prosecuting students who knowingly and willfully violate the law.

Battery Against School Personnel

The principal shall immediately notify local law enforcement officials of written complaints from school personnel concerning instances of battery committed against school personnel, and shall notify the Illinois State Police within 3 days of each incident of battery through the School Incident Reporting System (SIRS) in IWAS.

Parental Agreements

Statements of Beliefs and Purposes

1. We believe that God exists in three persons; namely, God the Father who is creator and sustainer of the universe; Jesus Christ, the Father's only begotten Son, who was sent into the world to save sinners who believe in Him and who now rules as King of the holy catholic church; (across all time, all places, and all denominations) and the Holy Spirit who was sent as the Christian's comforter, sanctifier and guide.
2. We believe that the Holy Bible is the only infallible and inspired Word of God and that it must be taught and used as the guide for the Christian life, conduct and education.
3. We believe that the Word of God requires Christian parents to make every effort to train their children in the fear and nurture of the Lord and that for this reason the instruction of children in the school, as well as in the home, must be in keeping with the teachings of the Word of God. We believe that we must educate children so that they can become useful servants of their God in His Kingdom and that they can serve as useful citizens of the society in which they live.
4. We believe that the primary responsibility to train children belongs to parents and that our school depends on and belongs to parents. It does not depend on or belong to the church or state, but has as its foundation the unchangeable Word of God, interpreted according to the historic creeds of the Calvinistic churches.
5. We believe we must help our students understand that God summons them to honest worship, moral discipline, and personal holiness and that we must equip them for meaningful service in the kingdom of God.

Parental Agreements

1. It is understood that we/I are enrolling our child(ren) in the Lansing Christian School primarily because of our/my earnest desire that our/my children receive a God-centered education.
2. It is understood that our/my child(ren) will be educated in a manner consistent with the beliefs and purposes of the Lansing Christian School.
3. It is understood that we/I will maintain a commitment to, and active participation in, a Christian evangelical church and with our child(ren) regularly attend worship services.
4. It is understood that we/I (parents) will support, both prayerfully and financially, the school in its efforts to provide an education that is distinctively Christian. We/I will seek to maintain an environment in the home that is consistent with the teachings of the school and church, and we/I will seek to maintain the fundamental unity of the home and school.
5. It is understood that the personal conduct of all students must conform to the standards of the school. If disagreement exists, we/I (parents) will have the opportunity to discuss such matters with the faculty, administration and board of trustees.
6. We/I understand that Lansing Christian School views marriage as the union of one man and one woman. Students from living situations that are not in line with these views will not be accepted for admission.
7. We/I understand that Lansing Christian School views being single as a time where you are not living together with a man or woman who is not your husband or wife. Students from living situations that are not in line with these views will not be accepted for admission. See Marriage Policy in the Parent/Student Handbook.
8. It is understood that families will participate in the volunteer life of the school throughout the year and accumulate the required points based on that participation. If a family does not accumulate enough points, a fee will be added to their tuition account. Parents agree to follow the rules and guidelines of Parent Participation Program.
9. We/I will do all in our power, God helping us, to support what is being done in the school so that our children can develop as a child of the Lord Jesus Christ.

School Board and Chain of Command

School Board

Members of the School Board are elected at the annual Association Meeting held in the spring of each year. Board members are elected for a three-year term. Regular Board meetings are held on the second Thursday of each month. The Board elects its own officers and makes committee assignments at the August meeting.

The School Board has six standing committees that handle various aspects of the school's business. Standing committees are Building, Grounds, and Transportation; Education; Executive; Finance; Public Relations, and Technology. In addition, the LCS Foundation, director of development, and our principal give reports to the School Board. The Board may also appoint special committees for a set length of time to study and make recommendations for special projects or oversee the implementation of a special project or course of action.

Two of the Board Committees, Building, Grounds, and Transportation along with Education, have non-board society members serving as members of the Committee.

Chain of Command

Parents are asked to always follow the "chain of command". At Lansing Christian the chain of command would be: Association → Board (Education Committee) → Principal → Teachers → Students.

If a parent is concerned about a classroom situation, they are strongly urged to contact the teacher first.

If the problem persists, if the parents (or teacher) are not satisfied, or if for some reason such a meeting would be very difficult, the next step would be to contact the principal.

If the situation continues to be unresolved, the next step would be to contact the chairman of the education committee, and finally, if necessary, the matter would be brought to the full education committee for final resolution.

Following these steps most often leads to a satisfactory resolution and is in keeping with both our school policy and the approach suggested in the Bible (Matthew 18) for how Christians ought to deal with one another when there are differences.

School Hours, School Year, Closing & Delay Announcements

School Hours

PreK Program (September through May):

Three half days (M, W, Th)	9:00 a.m. – 11:50 a.m.
Three full days (M, W, Th)	9:00 a.m. – 3:30 (bus) or 3:35 (non-bus)
Five half days	9:00 a.m. – 11:50 a.m.
Five full days	9:00 a.m. – 3:30 (bus) or 3:35 (non-bus)

Kindergarten:

Three full days (M, W, Th)	9:00 a.m. to 3:30 (bus) and 3:35 (non-bus)
Five full days	9:00 a.m. to 3:30 (bus) and 3:35 (non-bus)

Grades 1-8: 9:00 – 3:30 (bus) or 3:35 (non-bus)

School Office Hours

During the school year on school days, the front office is open from 8:00 am until 4:00 pm.

During breaks during the school year, hours vary. During the summer months, hours will be announced and posted.

School Year

Lansing Christian School exceeds the Illinois state requirements for 880 hours of instruction during the school year.

Closing and Delay Announcements

Closing and delay announcements will be made using email blasts, automated calling, Facebook, and the school's website.

Attendance and Absence Policies

Attendance Policy

Students are required to attend school daily during the entire school year as mandated by the State of Illinois.

The importance of being present in school cannot be said strongly enough! While there are circumstances, which necessitate absence from school, it is important that children learn early in life that being present in school is a high priority.

Being present in school whenever possible has much influence on attitudes toward attendance on the job as an adult. It is the child's "work" to be in school at this point in his/her life. Very little must interfere with this responsibility.

Even though provisions are made for making up missed work, it is understood that doing missed work is a small part of the learning that takes place and nothing can recapture the interaction between teachers and students in the classroom. Explanations and clarifications cannot be made.

Therefore, the following statements are made regarding attendance:

- Daily attendance takes precedence over anything else that might be thought to be interesting, educational, convenient, or desirable.
- Daily attendance fosters the attitude that "being in school" and "I must be there!" is the most important job for students at this time in their lives.
- Learning takes place each and every day, which cannot be recaptured by simply making up the work. Parents are urged to make appointments (doctor, dentist, etc.) outside of school hours whenever possible.
- Students who have missed school because of sickness, appointment, or family emergency should make arrangements to pick up their work with another student, the teacher, or by calling the school office.
- *When a family is anticipating an unexcused absence, parents must notify the office and the teacher as to the dates of the absence and the students involved. Teachers will work out the most convenient time to get assignments to the student.*
- When parents take a student from school for reasons of family vacations, trips, church retreats, etc., it is the responsibility of the students and parents to keep the student up to date in his/her school-work. Outstanding attendance awards will be affected by such absence.
- Outstanding attendance awards will not be affected by family funerals.
- Teachers cannot be expected to provide all homework in advance of the absence. A teacher can be expected to provide some homework in advance, but it is impossible and impractical to provide everything.

Planned Absences

When a family is anticipating an absence, parents of students in PreK-5 must notify the front office and the homeroom teacher in writing (at least two separate notes or emails) as to the dates of the absence and the students involved.

Parents of students in 6th-8th grades should notify the office and the office will ensure that all teachers know of this absence.

Unplanned Absences

Teachers will work out the most convenient time to get assignments for the student. Typical arrangements are sending work home with a sibling, sending work with another student who lives nearby, or a parent picking homework up in the office near the end of the school day.

Parents must contact the school office (708-474-1700 or office@lansingchristian.org) to report daily absences. Parents are asked to call or email the school office between 8:00 and 9:15 a.m.

If a parent (or guardian) neglects to report a child's absence, it will be necessary for the school to call the parent to verify the absence.

If your child will arrive late for school, it is still necessary to call unless a note has been given to the child's homeroom teacher the preceding day.

Missing Work due to Absences

Work missed must be made up according to the following schedule:

- One (1) day absent – make up work due the 2nd morning back in school.
- Two (2) days absent – make up work due the 3rd morning back in school.
- Three (3) or more days absent – make up work due the 4th morning back in school.

Parents are responsible for checking that work is completed before it is returned to the homeroom teacher.

Recording of Absences

Absences will be entered into our electronic system based on the amount of school missed. We can record a $\frac{1}{4}$ day absence, a $\frac{1}{2}$ day absence, or a full day absence.

Academics and Grading

Graduation Requirements

8th grade students will be awarded a diploma from Lansing Christian School as long as they complete all the requirements for that diploma.

Current requirements are:

- Passing a Constitution and Flag Use Test given during their Civics class.
- Completion of a Science Fair or Open House project during grades 5-8.
- Passing 8th grade classes.
 - If a student fails more than one of their classes, including specials such as PE, art, Spanish, etc., a diploma will be withheld.
 - An exception can be given by the Education Committee based on a student's demonstrated effort over a sustained period of time, upon review of work, and/or input from junior high teachers.

Athletic Eligibility

Any student interested in participating in interscholastic athletics at Lansing Christian School should familiarize themselves with the following eligibility requirements and athletic policies.

At Lansing Christian School, we know that some students have difficulties learning all of the academic studies expected of them. We do, however, expect students to try doing their best and show a positive attitude in all classroom activities. This includes, but is not limited to, keeping up with their assignments, preparing for tests, and demonstrating proper classroom conduct and respect for the teachers and the material being taught.

In order to be eligible for any athletic activity:

Academics

Students must be in good academic standing (passing all classes, i.e. classroom academics as well as PE and all other specials) prior to the first try-out/practice date.

Once named to the team, the Athletic Director will monitor academic standing through dialogue with the teachers and principal.

If academic eligibility is not met when reviewed on a Friday, the student athlete may be kept out of games and practices for the following week, and until passing grades have been attained when reviewed on the following Fridays.

Ineligibility begins on Monday and eligibility can be reinstated the following Monday.

Behavioral

Participation in athletics is a privilege and not a right. Student athletes must display exemplary behavior and attitudes at all times, both in the classroom and during contests. This includes cooperation, good sportsmanship, respect, self-control, and submission to authority.

Students may not participate (practice or play) in any athletic event if suspended, if under a "classes only" consequence, or if at or above the 3rd level in the Moderate Physical Contact category of the school's Best Behavior Plan.

The student must be present in the classroom by 12:30 pm and for the remainder of the school day in order to participate in practices or games.

Teachers must make the athletic director aware of any academic or behavioral issues of the student. The athletic director will then alert the coach and parents of the student athlete's ineligibility status for the coming week.

Report Cards

Computer generated report cards are issued via email every quarter. Parents are asked to review the card and to spend some time going over the card with the child. If there are questions or a need to clarify a comment, parents are encouraged to contact the teacher.

Parents should avoid comparing marks between siblings, friends, etc. The important thing is that each child uses the talents God has given him or her and not whether he or she has done as well as someone else.

Please feel free to contact the teacher anytime you have a question or need clarification regarding any grades or comments on a report card or any other time.

Daily Work

Daily work is very important. Be sure your child is keeping up on his or her daily work by asking to see the marked papers that the teacher has returned. If you have reason to believe that your child is not taking marked papers home, please check with the teacher. Then, take the time to review these papers with your child. It is encouraging for students to know that parents and teachers are interested in their work and it is easier for a parent to understand any learning difficulties a student may be having if daily work has been reviewed on a regular basis.

Some homework can be expected, especially in the upper grades. Our teachers are encouraged to be reasonable in what is given as homework each night and are urged to minimize homework on nights when school activities are planned. Careless or sloppy work will not be accepted and students may be asked to re-do any daily work or homework that is poorly done.

Parent Portal

Teachers in 3rd grade through 8th grade will post grades for assignments and tests on our Parent Portal (<https://plusportals.com/LansingChristian>). Parents and students will be given a username and password that should not be shared with others. Teachers will update grades on the Portal at least weekly. Report card grades may be influenced by factors not indicated on the Portal.

Conferences

Parent-teacher conferences will be scheduled in the fall (mandatory) and after the end of the first semester (voluntary). Conferences are extremely helpful and parents should make every attempt to be present. If parents do not attend the fall parent-teacher conferences as scheduled, a make-up conference with the teacher(s) should be made. Parents and teachers should feel free to make contact anytime a meeting would be beneficial for parents, teacher, or student. Good parent-teacher communication is vitally important!

Testing

Educational testing is available free of charge through the Lansing Public School district regardless of where a child lives. In order to obtain testing, a case must be made based on available data. This testing often helps us determine how a child learns best, identifies any obstacles to learning, and leads to crafting a plan for how to best help a child learn. The public school district does not provide any services to Lansing Christian School students other than testing. A request for testing is typically made through communication with a child's teacher and in consultation with the Discovery Center teacher.

Speech and Language Services

The Lansing Public School District does provide speech and language services for students at Lansing Christian School for students in kindergarten and above. An evaluation must be made by someone from the District to determine a need. Once established, weekly services are provided by the District at Lansing Christian School during the regular school day.

Discipline

Behavior Rubric

Lansing Christian School has adopted a Best Behavior rubric for grades K-5. This rubric will help students better understand what is expected of them and the predictable consequences for not following those expectations.

Mean behavior is defined as “Any look, gesture, word, or action that hurts a person’s body, friendships, feelings, or things.”

Nice behavior includes “Friendly looks, kind gestures, nice words, and friendly actions.” What matters is how the other person feels, not how a student meant it.

Student Report Forms are found on the school’s website and in each classroom. These forms can be used by students to write a report of mean behavior in which they need help from an adult. Sometimes it is easier or more convenient to write what happened rather than talk to a teacher. However, students are encouraged to talk with a teacher as soon as possible rather than waiting.

If a Behavior Form is filled out, the teachers and principal will talk with the students involved to better understand all facets of the situation. Based on those conversations, a student may be placed on the rubric for his or her actions. The Behavior Form and Rubrics for grades K-5 can be found at the end of this Handbook.

Academic or Behavioral Detention

Severe and/or repeated misbehavior (swearing, excessive rowdiness, repeatedly breaking school rules, back-talking, destruction of school property, gum chewing during school hours, or behavior that is detrimental to school organization) or repeated instances of incomplete or unfinished assignments may result in detention after school.

In such cases the teacher will notify the home before school dismisses for the day or will arrange to keep the child after school on another day when arrangements for transportation can be made with the parents.

Bus Discipline

School buses are operated for the convenience of parents and it is a privilege for students to ride on them. This privilege can and will be denied students who cannot conduct themselves in an orderly, polite manner while on the bus.

Parents are asked to talk with their children regarding conduct and Christian witness while on the bus. The following examples of misbehavior will warrant disciplinary action:

- Walking around or standing up while the bus is moving.
- Throwing garbage, scraps, and trash on the bus floor,

- Throwing trash, or anything else, out the bus window or at other passengers.
- Damage to the bus through carelessness or roughness.
- Rough housing, fighting, wrestling, unnecessary noise, or any kind of rowdiness.
- Swearing, vulgar or abusive language, or disrespectful talk to the driver, other passengers, or persons outside the bus.

If it is necessary to discipline a student due to poor bus conduct, the following procedure is used:

- 1st offense will be handled by the school's bus coordinator and the parents will be contacted.
- 2nd offense will result in a 5-day bus suspension.
- 3rd offense will result in an indefinite bus suspension (10 day minimum) and a meeting with the board's transportation committee will be held to determine when, or if, a student will be allowed back on the bus.

If a bus discipline problem arises within the last days of a school year, the school may withhold report cards and diplomas until the matter is resolved to the satisfaction of the school.

The school board reserves the right to skip a step in the discipline procedure if the bus coordinator feels such action is warranted.

Lansing Christian School Behavior Rubric for Grades K-4

Behavior that is not Christ-like	Includes but not limited to:	First Time	Second Time	Third Time	Fourth Time
Moderate Hazing/pestering	<ul style="list-style-type: none"> • Goofing around • Showing • Grabbing • Tripping • Pushing 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss alternate behavior • Opportunity for apology 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Loss of 1 noon recess • Time to Think form • Student calls parents 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 2 noon recesses • Time to Think form • Discussion with Principal • Student calls parent 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 3 noon recesses • Time to Think form • Discussion with Principal • Student calls parent
Disrespect to a student	<ul style="list-style-type: none"> • Teasing • Name calling • Unkind gestures and looks • Insulting • Excluding others • Behaviors that hurt others • Inappropriate language 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss alternate behavior • Opportunity for apology 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 1 noon recess • Time to Think form • Student calls parents 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 2 noon recesses • Time to Think form • Discussion with Principal • Student calls parent 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 3 noon recesses • Time to Think form • Discussion with Principal • Student calls parent
Purposeful behavior causing injury or damage	<ul style="list-style-type: none"> • Punching • Pushing • Blitting • Spitting • Kicking • Stealing • Throwing objects • Damaging Property • Harassment • Threats 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 1 day of recesses • Time to Think form • Discussion with principal • Student calls parent • Possible parent conference 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 2 days of recesses • Time to Think form • Discussion with principal • Student calls parent • Parent conference 	<ul style="list-style-type: none"> • 15 second intervention • Restate definition of nice/mean behavior • Discuss/practice alternate behavior • Opportunity for apology • Loss of 3 days of recesses • Time to Think form • Discussion with principal • Student calls parent • Parent conference 	<ul style="list-style-type: none"> • Administrative decision as to possible suspension(s) or other disciplinary action
False Reporting Retaliation for Reporting					

Definition of mean behavior: Mean behavior is any look, gesture, word, or action that hurts a person's body, feelings, friendships, or things. Nice behavior includes friendly looks, kind gestures, nice words, and friendly actions. What matters is how the other person feels, not how you meant it.

Consequences assigned may be immediately more severe in any above category based on the seriousness of the action, severity of result of infraction, or prior offense(s) in other categories. Student age, attitude, and/or intentionality may affect level and severity of consequences – school discretion is maintained. After the fourth time a student repeats a behavior from the first three categories during the school year, the school staff will design an Individual Behavior Plan (IBP). While the specifics of the plan may vary from person to person, the expectations for behavior would be consistent with the standards for all Lansing Christian School students.

Student Health

Illness

If a child is ill with a communicable disease, please keep him home until he or she has recuperated sufficiently or a doctor has been seen and the condition is no longer considered contagious.

Children must be fever-free for 24 hours before returning to school.

If a child vomits at school, the child must be out for 24 hours before returning.

Requests to have children remain indoors during recess times will be honored only following illnesses or special circumstances.

Administration of Common Medication

On the enrollment form for each child, parents can authorize the staff of Lansing Christian School to administer Tums, Acetaminophen (Tylenol), or Ibuprofen (Advil).

When such medication is administered, the staff of Lansing Christian School will send an email to the primary contact to inform him or her of what was given and when.

First Aid

Basic first aid is administered in the office when necessary.

In case of severe injury, every attempt will be made to contact the parents/guardians and then the emergency contacts.

If a parent or emergency contacts cannot be reached, the school will act in the best interest of the injured student.

Health Requirements

The State of Illinois mandates certain health requirements of non-public schools.

At all grade levels, students must provide up-to-date immunization records or an Illinois Certificate of Religious Exemption.

A physical/health examination must be completed for all students:

- a) Within one year prior to entering K or 1st grades
- b) Upon entering 6th grade
- c) Who enroll for the first time in an Illinois school

A vision exam must be completed for all students:

- a) Upon entry into Kindergarten
- b) Upon first entry into an Illinois school

A dental exam must be completed for all students in grades:

- a) Kindergarten
- b) Second (2nd) grade
- c) Sixth (6th) grade

Parents are responsible to provide the required exams and provide this information to the school.

The school may withhold educational services to students with incomplete health records. Students are to be excluded from school by October 15th if requirements for health examinations and immunizations have not been met. [105 ILCS 5/27-8.1(5)]

Volunteer nurses (members of our school association) provide some limited services to our students to help maintain health and immunization records.

Communicable Diseases

Lansing Christian has a communicable disease policy and a bloodborne pathogens control policy to address illnesses that include, but are not limited to, such things as measles, meningitis, HIV, encephalitis, hepatitis, tuberculosis, etc.

A copy of the complete communicable disease policy and blood borne pathogens control policy is available in the school office.

Concussion Protocol

For participation in Lansing Christian School's athletic program, parents/guardians must review a Concussion Information Sheet and fill out the consent form. This is returned to the coach or athletic director and kept on file for the school year.

The principal, athletic director, and PE teacher will serve as the concussion oversight team for Lansing Christian School.

All coaches will undergo regular training for concussion awareness and record of that training will be kept on file with the athletic director. Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest or practice and shall not return to learn or play until cleared by an appropriate health care professional.

If a student athlete is removed from practice or play per a suspected concussion, that student athlete and parent will then need to fill out a post-concussion consent form provided by the school.

A doctor's clearance should be obtained before returning to school or beginning the return-to-learn protocol.

The concussion oversight team will be in charge of the return-to-learn and return-to-play protocols in consultation with the student's parents/guardians. Depending on the severity of the concussion, Milestone #1 and Milestone #2 may be combined.

A member of the concussion oversight team must approve a student athlete completing each Milestone before moving on to the next Milestone.

Return-to-Learn Protocol

- Milestone #1: Student can tolerate 45 minutes of cognitive stimulation without symptoms. No athletic, physical, or PE activities are allowed. (Earliest completion is Day 1 of school after doctor's clearance.)
- Milestone #2: Student can tolerate a half-day of school without symptoms. No athletic, physical, or PE activities allowed. (Earliest completion is Day 2 of school after doctor's clearance unless Milestone #1 and #2 are combined.)
- Milestone #3: Student can tolerate a full-day of school without symptoms. No athletic, physical, or PE activities allowed. (Earliest completion is Day 3 of school after doctor's clearance unless Milestone #1 and #2 were combined.)

Return-to-Play Protocol

- Milestone #4: Student can tolerate 45 minutes of athletic activity such as practice or PE class without symptoms. If completing the 45 minutes without symptoms, the student must take a 30 minute break before continuing with practice. Games are not allowed. (Earliest completion is Day 4 after doctor's clearance unless Milestone #1 and #2 were combined.)
- Milestone #5: Student can tolerate one whole practice without symptoms. Games are not allowed at this point. (Earliest completion is Day 5 after doctor's clearance unless Milestone #1 and #2 were combined.)
- Milestone #6: Student can participate in a half of a game without symptoms. A full game is not allowed at this point.
- Milestone #7: Full participation is granted.

Asthma

The school allows the self-administration and self-carry of asthma medication if appropriate documentation is on file. The school does not allow for the administration of undesignated asthma inhalers.

Required documentation for asthma medication:

- 1) Signed parent permission, 2) Prescription label, 3) Action plan.

The front office can store inhalers or breathing treatment devices for use when needed.

The school and its personnel incur no liability for injuries occurring when administering asthma medication.

Diabetes

Lansing Christian School's staff will provide minimal assistance to a student's self-administration of medication related to a student with diabetes. A student needs to be mature enough to be able to independently self-administer insulin and be able to test their sugar level. The school's staff can provide support through communication with parents and storage of medication and supplies, but they are not trained to administer medication or perform blood tests.

The school does not maintain a supply of or allow for the administration of undesignated glucagon.

The parents of an enrolled student with prescribed diabetic medication, must provide:

- a) a signed parent permission notification; and,
- b) a signed physician diabetes care plan that also carries a parent signature.

The school and its personnel incur no liability for injuries occurring when providing assistance to a student's self-administration of diabetic medication.

Epi-pens

Lansing Christian School allows for the prescription use of epi-pens. Generally, epi-pens are kept in the front office or the teacher's desk. The school does not maintain a supply of undesignated epi-pens.

Parents must provide the school with:

- a) a written authorization from the student's physician (assistant) or advanced practice nurse; and,
- b) a written statement from the student's physician (assistant) or advanced practice nurse containing the following information:
 - i) the name and purpose of the injector;
 - ii) the prescribed dosage; and,
 - iii) the time or circumstances in which the injector is to be administered.

The school and its personnel incur no liability for injuries occurring when administering an epi-pen.

Sunscreen

A student may possess and use a topical sunscreen product while on school property or at a school-sponsored event or activity without a physician's note or prescription as long as the product is approved by the US Food and Drug Administration. [410 ILCS 270/15(a)]

Medical Cannabis

According to the State of Illinois, Lansing Christian School must allow for the use of medical cannabis infused products to registered patients. The administration of such products can only be done by the principal or school nurse and only if it can be done in a way that does not disrupt the educational environment and does not expose other students to the product.

Athletic Physicals

Lansing Christian requires student athletes to have a physical on file with the athletic director before participation in practices or games. Athletic physicals are valid 395 days from date of issue.

Arrival/Dismissal/Extended Care/Bus

If at all possible, students should not arrive at school prior to 8:45 a.m. Students who arrive earlier than 8:45 will be brought to the Extended Care room.

There will be a bell at 8:52 a.m. at which time students will be allowed to enter into the school building. If there is inclement weather, students will be allowed to wait inside for the 8:52 bell to ring.

Bus students are dismissed from their classrooms at 3:30. Carpool students are dismissed at 3:35.

If a student is not picked up by 3:45, the student will be brought to Extended Care.

Whenever there is a scheduled noon dismissal, bus students will be dismissed at 12:00 noon and non-bus at 12:05 p.m.

During the school day and after school (including days when there are interscholastic sports activities), unless they are on their way home, students are not allowed to leave the school grounds. Those waiting for a ride must remain on school grounds unless they have been given permission to leave.

Bicycles

Students who take bicycles to school must park them in the racks on the north side of the school. It is highly recommended that bicycles be chained or locked in the bike racks during the school day.

Entrances and Exits

Students in PreK-3 enter through the west door (#16).

Students in PreK-4 enter through door #17.

K-2 enter through door #18.

3rd grade enters through door #1.

4th-8th grades enter through the east door (Door #6).

All outside doors are locked during school hours. Visitors should enter through the main entrance (Door #1), and must wait until the office personnel electronically unlock the entry doors before entering the building.

Bus Regulations

Lansing Christian School uses Kickert Bus Service to operate its routes.

Any questions regarding bus matters should be directed to the school office. The school will then deal with the bus company rather than have parents individually contacting the bus company.

If the school office is closed and there is an emergency, Kickert Bus Service can be contacted at (708) 758-4740.

Students who do not normally ride the bus or students who need to ride a different bus to or from school will need to get a Bus Pass from the school office. Parents should email the school office or send a note with their child to bring to the office authorizing what day and who the student will be getting on/off with.

Requests to be added to the bus routes depend on the makeup of current routes. Kickert needs at least three days' lead time before a new stop can be added to the route.

Car Pool Pick Up

The cooperation of all parents with regard to these safety matters is greatly appreciated and results in a much safer situation for all our children.

In the interest of safety, all car-pool pick up for K-8th is to be done inside the fence to the east of the school. Only Pre-K students may be picked up on the west side of school.

Pick up your children only in the designated car-pool pick up area. There is a red line painted on the sidewalk to the south of the school building that students are not allowed to cross except to board buses. Please do not ask your children to pick them up on Randolph Street or Washington Street.

Teachers will be present to help children safely cross to get to their car pools.

Also, please note the village has designated Randolph Street as a one-way street between 8:40-9:00 a.m. and 3:30-3:45 p.m. each school day.

Children who must be picked up in front of school due to crutches, wheelchairs, debilitating illness, etc. may be picked up only after 3:45 or with special permission from the school office.

Extended Care Program

A before and after-school care program is available for those parents who need this service. Children enrolled in grades PreK-8 at Lansing Christian are invited to attend.

Children attending the extended care program must be signed into and out of the program by their parent/guardian each day.

The extended care program will follow the LCS school calendar and is available before school from 6:30-8:45 a.m. and after school from 3:30-6:00 p.m. For additional information or to register for the program, please contact the school office.

Emergency Procedures

Fire

During a fire, students and staff will be evacuated out the nearest exit of the school. Students will be accounted for and be brought to a safe staging area.

Lansing Christian School conducts three fire drills per year.

Tornado

During a tornado watch/warning, students and staff will make their way to interior wall spaces for protection.

Lansing Christian School conducts one tornado drill per year.

Lockdown

Lansing Christian School has two different lockdown procedures--Hard and Soft.

During a Soft lockdown, we are concerned about activities in the vicinity of the school, but there is no direct threat to the school. In this case, we will continue normal operations, but will restrict any entry to the building, and students/staff will not leave the building for recess, PE, or other reasons.

During a Hard lockdown, we are concerned about a threat inside the school building. In this case, students and staff will take preventative measures until the threat has been addressed. Students who are outside will be directed to our staging area.

Evacuation

In the event of an evacuation, students will be brought to the staging area for safety.

Staging Area

Lansing Christian School will use the parking lot or/and the facilities of New Hope Church which is one block from the school's property.

Notification

Lansing Christian School will notify parents of an emergency through our normal email and calling system. The principal and secretaries have access to this system through their phones to be able to send notifications off-site.

Student Policies

Dress Regulations

Because we want our students to conform to the Christian principles of moderation and appropriateness in dress, as well as in all areas of life, we ask that parents see to it that students come to school properly dressed. Be aware of what your child wears! The type of clothing a person wears has a definite effect upon attitude, conduct, and work habits. In school, dress should reflect the fact that the student is working on the job of being educated. Dress should be appropriate for the activity involved and in good taste. If in doubt, do not wear the article of clothing and ask a teacher or administration for clarification. Some specific regulations are as follow:

1. Shorts are permitted for all students but must be as long as the outstretched fingertips at the side of the legs of the wearer. Students in 6th-8th grade may only wear athletic shorts during gym class. During regular class time, they may wear dressy, walking shorts.
2. Students may not wear clothing that is excessively tight or overly large. This would include biking shorts and yoga pants. Clothing should be modest and loose fitting, not showing any undergarments.
3. Dresses, at a minimum, must fit the rule for length of shorts. This also applies to any dress that is worn with leggings underneath.
4. Shoes (must have backs on them) are to be worn at all times for students in grades K-5. 6th-8th grade students must wear shoes or nice sandals (April 1 - October 31). Flip-flops or beachwear are not allowed.
5. Clothing should not be deliberately torn or shabby. All clothing must be hemmed or have finished ends (not frayed, ripped, torn, or cut).
6. Sleeveless tops may be worn by students in grades PreK-4, but are not allowed for students in grades 5-8. No shirts or any type of top that does not come to the waist or exposes bare midriff during normal school activities is allowed. See-through clothing does not meet dress code.
7. Sweatsuit or warm-up outfits may be worn in the grades PreK-4, but are not appropriate for students in grades 5-8. Flannel or pajama pants are not allowed for anyone.
8. Any clothing that advertises alcohol, tobacco, drugs, rock music groups, movies, has occult symbolism (no skeletons, skulls, crosses), has sexual connotations, is disrespectful to authority, Christianity, education, etc., wording that is contrary to our school's goals and beliefs, or other wording that is deemed to be offensive may not be worn. Clothing with the Abercrombie, Hollister, or Victoria's Secret PINK logo or name is prohibited due to offensive innuendo and the promotion of inappropriate sexual behavior encouraged by these clothing companies.
9. Face painting, earrings for boys (or tongue, eyebrow, nose, etc. piercing for anyone), or bizarre hair styles or colors are not appropriate and the student will be asked to wash out or remove such things.
10. Students in grades PreK-5 must wear boots on the grassy areas of the

playground when there is snow. Boots should be clearly marked with the student's name or initials and must be worn when conditions warrant.

11. Hats may not be worn in the school building at any time.

As new styles of clothing or patterns develop the school may make adjustments, within our guidelines of modesty and propriety and in keeping with our school's mission, in the dress code. If a student's dress is inappropriate, the parents will be called and asked to bring a change of clothing to school.

If there is ever any doubt concerning the apparel of a student, the administrator will make the final decision.

Parents and students have an obligation to the school and the Christian community to consider proper dress for the Christian school environment. Remember that we bear God's image and we are a constant witness to the entire community by our dress and actions.

Lost and Found

The school office will maintain a Lost and Found for items that are found around the school or on the playground. At the end of each semester, these items will be thrown away or donated to New2You.

The school assumes no responsibility for items lost or not claimed within a reasonable amount of time.

Physical Education Class

Physical education is required of all students unless a written excuse is received from the family physician. Tennis shoes are required for indoor physical education classes and gym shirts are required in the junior high grades. Gym shirts for junior high students may be purchased from the physical education teacher.

Indoor Recess

Students will stay indoors when it is raining or when the windchill drops to below 10 degrees Fahrenheit.

If the windchill is 10 degrees Fahrenheit or above, recess will be held outdoors. Unless a child has just returned from an illness or has a note from the doctor. Children will sit outside the office if they need to stay indoors.

Telephones

Students may not use personal cell phones for calls or texts during school hours.

Students are allowed to use the office telephone in case of illness or emergency with the permission of the child's teacher.

Cell Phones and Personal Electronic Devices

Although students are allowed to have cell phones and personal electronic devices on their way to and from school, once the student is at school these electronic devices must be turned off and stored in lockers or backpacks until the end of the school day. Students are not allowed to have these devices on their person during the school day until they exit the building (9:00 a.m. to 3:35 p.m.).

If a student is found to have the device on their person or found to be using the device during the school day, the device will be confiscated and held in the school office with the principal. The student may come to the front office at the end of the day to retrieve it. A second offense will require a parent/guardian to retrieve the phone. Further repeated offenses will result in the student losing the privilege of having such a device in school for the remainder of the school year.

Hallways

Students are expected to walk in an orderly manner at all times when in the hallways or classrooms. Exiting the school will also be conducted in an orderly and quiet manner.

Lunch Periods

Students eat lunch in their homerooms.

White and chocolate 2% milk is provided (for a fee) for students at noon. One or two milk cartons can be purchased by parents at the beginning of the school year for the entire year. Changes to this selection can be made through the month of September.

Students are not allowed to bring drinks to school in cans, bottles, plastic containers, etc. Exceptions are juice boxes, bottled water, or thermos bottles.

Parents are asked to please not bring fast food (McDonald's, Subway, KFC, etc.) lunches to their children on school days as this can cause disruption in the classroom when one child receives an outside meal that other students may also want.

Wellness Policy

The link between good nutrition and learning is well documented. Healthy eating patterns and an active lifestyle are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being.

Lansing Christian has adopted a wellness policy, which seeks to consistently promote health and wellness, good nutrition, and regular physical activity. Because students should engage in a minimum of 60 minutes of physical activity a day, parents are encouraged to partner with the school in providing physical activity for their children beyond the school day.

A copy of the complete wellness policy is available in the school office.

School Programs

Throughout the school year several programs will be presented and parents, friends, and grandparents will be invited. We hope many will be able to attend these events. To make programs more enjoyable for both the performers and those watching, we ask that any elementary school age children attending (unless they are in the program) sit with their parents. Also, during interscholastic sports events, any student in third grade or below may not attend unless accompanied by a parent.

Birthday Parties

Birthday parties can be lots of fun, but there is also potential for hurt feelings when invitations are given out to only selected friends. If you are planning a birthday party, or some other kind of party for your child, please do not distribute invitations at school unless everyone (all the boys or all the girls in the student's classroom) is getting an invitation.

PreK Program

A program for PreK children, ages 3 and 4, is available to parents who are seeking such a program for their child(ren). To qualify for enrollment into the program a child must be 3 years old before September 1 or 4 years old before September 1. Pre-K classes run from September through May. All students must be potty trained before attending.

Student Records

Application for Enrollment

Applications for enrollment may be made at any time. Families will be considered for enrollment after completing the application form, providing report cards, providing a letter of recommendation from their church or pastor, and meeting for an interview with the Education Committee of the School Board.

Applications received after the deadline for starting the first day of school will be processed and monthly start days will be established through January. After the January start date, applications will be held for the following school year.

Students who are under expulsion from other schools will not be allowed to enroll (transfer) into Lansing Christian.

Re-Enrollment

Re-enrollment materials are sent home with students in late winter of the year. The re-enrollment fee goes to the school's Building Fund and may be tax-deductible. A late fee can be assessed to any re-enrollments received after the deadline. The re-enrollment fee is applied toward a family's tuition, but any late fee is not.

Requesting Records

Lansing Christian School will request student records from the previous school within 14 days of a child enrolling at Lansing Christian.

Sending Records

Lansing Christian School will provide student records within 10 days after being requested from a child's new school.

Student records will not be given directly to the parents, but will be sent directly to the school.

Records, academic and otherwise, will be held if there is a current tuition and fees balance that remains. A basic communication of a child's yearly academic progress will be provided to the school as required by law.

Parent Policies

Tuition Policies

Lansing Christian School's tuition policy helps the School collect tuition it needs to operate and also to prevent families from becoming seriously delinquent. The following is Lansing Christian School's tuition policy:

1. Tuition payments are based on a ten (10) month payment schedule for students in grades K-8 and a nine (9) month schedule for PreK students. Your first tuition payment must be made by August 15. Students will not be allowed to start classes until the first payment is received.
2. All payments must be made by the 15th day of each month.
3. Payments must be made on time. If payments become over 60 days past due, the Finance Committee may ask the parents to meet with the Committee.
4. For families new to LCS, services will be withheld at the end of the first month if one month behind in their tuition obligation unless the family has met with the Finance Committee and a written plan is in place.
5. For returning families, services will be withheld at the end of the second month if two months behind in their tuition obligation unless they have met with the Finance Committee and a written plan is in place.
6. All tuition must be paid before final report cards are issued.
7. All tuition must be paid by May 15. An eighth grader will not be allowed to participate in graduation exercises or receive a signed diploma until the family's entire outstanding balance is paid.
8. If a family withdraws their child(ren) from Lansing Christian School during the school year, tuition will be prorated on a per day basis. There will be a \$150 per child early withdrawal fee that applies. The enrollment fee will not be refunded.
9. Student records (except for a basic report of final grades) will not be released until payment has been made in full.
10. The School shall have authorization to turn delinquent accounts over to an attorney or collection agency, report delinquent accounts to a credit-reporting agency, and to pursue legal remedies through the appropriate court to collect unpaid tuition. Families will be responsible for all costs of collection, including reasonable attorney fees and related legal costs.

We realize there may be cases where financial situations are such that meeting payment schedules is difficult. If anyone is having difficulty meeting their financial obligation, they are urged to contact a member of the finance committee. Good communication in a timely manner is the best way to resolve any financial difficulties.

Tuition for Divorced or Separated Parents

The board has established a policy that states that in the case of divorce or separation of parents, the parent who enrolls the child at LCS will be held financially responsible for the entire tuition liability regardless of divorce decree stipulations or any other

agreement. Split billing of tuition will not be allowed.

Bank Charges or Non-Sufficient Funds

Any bank charges the school receives due to insufficient fund checks, stop-payment orders, etc., will be billed to the account responsible for the added charge to the school.

Parents' Club

All parents of children attending Lansing Christian are members of the Parents' Club.

This organization works throughout the year on various fundraising projects. The funds are used to purchase items that advance the strategic purposes of Lansing Christian as directed by the Board.

In addition to fundraising, the Parents' Club is also involved in the lunch program, assigning room parents, grandparents day, annual association meeting, and a host of other activities.

Lunch Program

On designated days during the month, the Parents' Club will offer sandwiches, taco, pizza, etc. to the students for lunch. Orders and payment for these lunches are collected the month prior to when they are served.

All other days, students bring lunch from home.

CART Program

The Parents' Club sponsors the CART (Certificates Allowing Reduction in Tuition) program to help families reduce their tuition bill. The school is able to purchase certificates in large quantities at a discount rate from major food or retail stores. Participants purchase the certificates at face value from the Parents' Club. The credit toward tuition ranges from 2% to 13% of the certificate's value. The certificates can be used, for the most part, just like cash or a check at the participating stores. In addition, the program also includes a voucher system for the purchase of products that are higher in cost and less frequently purchased.

For more detailed information about the CART program, or to register to begin participating, contact the office or visit the school's website.

Auto Insurance

Over the years, parents have volunteered their cars and services to help transport students to various functions (field trips, sports events, etc.). The school board is grateful for this endeavor and trust that such volunteerism will continue, but parents should understand that in case of an accident, the owner's own automobile policy is the primary source of coverage. This would apply to deductibles, collision damage, property damage, and bodily injury. Lansing Christian maintains insurance to protect

the association in the event it is named in any litigation.

New2You

Lansing Christian parents are invited to help with the operation of the New2You Store located south of the corner of Ridge Road and Torrence Avenue in Lansing at 18230 Torrence Ave.

All proceeds are distributed to parents from LCS and Calvin Christian. If parents accept the pay-out, the assumption is they will also commit to serve one three-hour volunteer shift per month.

The store is open Tuesday through Friday from 9:00 am to 3:00 pm and on Saturdays from 10:00 am to 3:00 pm. Donations and volunteer workers are always needed and welcome. Call the school for details or to become a volunteer.

Marriage Policy

Lansing Christian School's mission is to serve as an extension of the Christian home as we work together to achieve the goal of helping children grow to their maximum potential, preparing them for lives of service in the Kingdom of God, and equipping each one with the armor of God.

Lansing Christian School is a religious institution, providing an education in a distinct Christian environment, and it believes that its Biblical role is to work in conjunction with the home to mold students to be Christ-like.

On those occasions in which the atmosphere or conduct within a particular home is counter to or in opposition to the Biblical lifestyle the school teaches, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.

This includes, but is not necessarily limited to, a parent living with and in a relationship with another adult outside of historical, Biblical definition of marriage as described below; a parent or student practicing a homosexual lifestyle or alternative gender identity; promoting such practices; or otherwise having the inability to support the moral principles of the school.

Leviticus 20:13a shows that as God's people left their years of slavery, they were reminded that God's plan did not include homosexual relationships.

Deuteronomy 6:6-9 makes it clear that parents are called to train their children in His commands in all parts of life--at home or on the road, sitting down or standing up, inside the house or outside the house. Because parents are called to train their children at all times, what is taught and demonstrated in the home is just as important, if not more important, as what is taught and demonstrated at school. As such, the Christian school must take interest in the atmosphere and/or conduct in a particular home.

Matthew 19:4-6 makes it clear that God's intention for marriage is that between one man and one woman.

Romans 1:24-27 makes it clear that in spite of God's plain and clear revelation of himself, a homosexual lifestyle is shameful, unnatural, and a demonstration of the brokenness affecting God's original intent and

I Corinthians 6:9-10 makes it clear that having sexual relations with someone of the same gender is a sin. These Bible passages equate homosexual acts with adultery and sexual perversion.

School Communications

Email and Website

The email address of the school office is office@lansingchristian.org, and Lansing Christian School maintains a web site at www.lansingchristian.org.

Telephones

The school telephone number is (708) 474-1700 and the fax number is (708) 474-1746. Calls for teachers, whenever possible, should be made before or after school hours.

Rapid Read and Newsletter

The Rapid Read is sent home through email every Tuesday. The Rapid Read contains a good deal of information and many announcements pertaining to the school's activities. A copy of the Rapid Read is also available on the website. Hard copies of some information may be sent home with the oldest child.

A Lansing Christian School Newsletter is distributed to all the supporting churches as well as to each family who has a child in the school. The Newsletter contains news articles and other information designed to help keep the members of the school association informed about different happenings around the school. The Newsletter is published and distributed three times per year and also available on the website.

Directory

A directory of school families will be available through the Parent Portal. Provided information includes parent name(s), student name(s), address, primary phone, and email address(es) (if authorized by the parent on the enrollment form). Other than the email address, we don't have the ability to remove pieces of information from this online directory.

A pdf copy of a school directory will be emailed to parents during the first quarter and if there are changes that need to be noted throughout the school year. If there are concerns about the information shared through this pdf copy, please contact the school office.